

# NSP Instructor Mentoring Completion Form

(Must be submitted with Instructor Application and Instructor Completion Roster)

Trainee Name	NSP Member No.	Address		
E-Mail Address		Home Phone	Other Phone	NSP Discipline
Mentor Name	E-Mail Address		Home Phone	Other Phone
IT Assigned	E-Mail Address		Home Phone	Other Phone

## Received/Reviewed NSP Guide to Mentoring New Instructors

Date:	Mentor's Signature:	Trainee's Signature:
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## Mentor Meeting with Instructor Trainee

Date:	Mentor's Signature:	Trainee's Signature:
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## Trainee Observation of Experienced Instructor (May be omitted if Instructor Trainee is professional instructor)

Date: Instructor:	Mentor's Signature:	Trainee's Signature:
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Date: Instructor:	Mentor's Signature:	Trainee's Signature:
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## Instructor Trainee Pre-Observation Conference with Mentor

Date:	Mentor's Signature:	Trainee's Signature:
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## Mentor Observation of Instructor Trainee (minimum of two required)

Date: Topic:	Mentor's Signature:	Trainee's Signature:
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Date: Topic:	Mentor's Signature:	Trainee's Signature:
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Date: Topic:	Mentor's Signature:	Trainee's Signature:
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Date: Topic:	Mentor's Signature:	Trainee's Signature:
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<b>Instructor Trainee Post-Observation Conference with Mentor</b>	<input type="checkbox"/> Successful <input type="checkbox"/> Needs Additional Observation	
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Date:	Mentor's Signature:	Trainee's Signature:
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Date:	Mentor's Signature:	Trainee's Signature:
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<b>Observation of Trainee by Discipline Instructor Trainer (minimum of one)</b>	<input type="checkbox"/> Successful <input type="checkbox"/> Needs Additional Observation	
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Date:	Mentor's Signature:	Trainee's Signature:
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Date:	Mentor's Signature:	Trainee's Signature:
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<b>Instructor Appointment by Discipline Instructor Trainer</b>	Date Appointment Record Filed:	
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Date:	Mentor's Signature:	Trainee's Signature:
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