

OTHER NSP INSTRUCTIONAL JOBS AND RESPONSIBILITIES

NSP Instructor of Record (a responsibility of the person in charge of a course)

Qualifications

1. For Avalanche Fundamentals and Rescue and Level I Avalanche courses, must be a Level I or Level II Avalanche Instructor.
2. For Level II Avalanche courses, must be a Level II Avalanche Instructor.

Responsibilities

1. Coordinates course concepts and schedules with division avalanche supervisor for approval
2. Coordinates course date with region officers.
3. Registers course with MIST at the national office and receives course number and education certificates.
4. Organizes, plans, advertises, and presents avalanche courses. Is responsible for all facets of the course, to include curriculum integrity, safety, and the quality of presentations by all instructors.
5. Facilitates the mentoring relationship with individual avalanche instructors and their assigned trainees.
6. Collates course and instructor evaluations and forwards them in accordance with division procedures.
7. Completes course records promptly and forwards them to the national office and division avalanche supervisor per division policy. Receipt of records is verified by postcard from national office.
8. Distributes education Certificates of Achievement to all students.

Mentor

Qualifications

1. Is a current NSP member of Associate.
2. Is a certified Level I or Level II Avalanche instructor.
3. Possesses exceptional abilities in needs assessment and communication.

Selection

1. Is appointed on an as-needed basis by the division avalanche supervisor, region administrator, or instructor trainer, depending on local protocol.

Responsibilities

Mentoring and coaching (follow NSP Guide to Mentoring New Instructors)

1. Establishes mentoring relationships with assigned instructor trainees for Level I or Level II instructorships.
2. Provides assessment and determines instructor trainee's readiness to teach in the appropriate avalanche level.

Administration

1. Maintains records of meetings and observation assessments.
2. Recommends instructor trainer for instructor trainer observation and certification.